

FullAuction - Quick Start Guide

My Account



Accessing My Account

Selecting **My Account** gives you access to the following options:

My Details

If your details change at any time, update this section and click **Save Changes**.

My Messages

This is an important area. It displays questions asked about specific vehicles you are auctioning. You will receive an email notifying you of a question. This area allows you to reply. All questions and answers will be displayed on the individual vehicle page under **Messages**.

My Preferences

Allows you to tailor precisely what information you receive by email. You may want to be informed when a specific brand of car is launched, or is ending today. Perhaps, if someone is watching your car? Or, when it reaches its reserve?

Tick any relevant box and click **Save Changes** at the bottom. These preferences can be changed at any time.

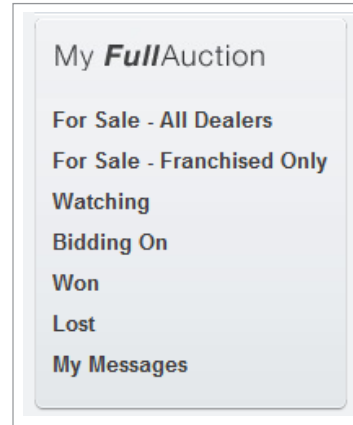
My Users

Those who purchase many cars, may wish to create additional users on their account, if more than one buyer exists, for example.

Click **My Users**, add, **contact name** and **email address** and click **Create User**. The new user will appear in the table with a new password, which can be changed at any time.

My Password

You can change your password at any time. It must be at least 8-characters long. Please help us maintain the security of the site by keeping your credentials private.



Automatic Email Preferences

We'd like to let you know by email what's happening with vehicles you need to know about. Indicate your interest below and we'll automatically keep you up-to-date with all relevant auction activity for you as it happens.

Select Brands Select All Clear All

Alfa Romeo Aston Martin Audi Bentley BMW Chevrolet Chrysler
 Chrysler Jeep Citroen Daewoo Daihatsu Dodge Ferrari Fiat
 Ford Honda Hyundai Infiniti Isuzu Jaguar Kia
 Land Rover Lexus Lotus Maserati Mazda McLaren Mercedes
 MG MINI Mitsubishi Nissan Peugeot Porsche Proton
 Renault Rolls Royce Rover Saab SEAT Skoda Smart
 Spangyong Subaru Suzuki Toyota Vauxhall Volkswagen Volvo

Select by Price
CAP Clean value between and

Select by Age
Age of vehicle between and

Select by Mileage
Vehicle mileage between and miles

Tell me about vehicles from independent dealers.
 Tell me when an auction of my selected vehicles is listed.
 Tell me when an auction of my selected vehicles is ending today.

Other Buyer Options

Tell me when a vehicle I have previously watched is re-listed.
 Tell me when a vehicle I have previously bid on is re-listed.
 Tell me when a vehicle I am watching is ending today.
 Tell me when a vehicle I have bid on is ending today.
 Tell me when I have been outbid in a current auction.
 Tell me when an auction ends that I have not won.

Save Changes

My Users

Manage Users

To create a new user, enter their login username, contact name and email address, then click 'Create User', for example, username 'joesmith@mycompany', contact 'Joe Smith', email 'joesmith@mycompany.com'. Once added, click 'Edit' to modify their password, name, email or role.

Username Contact Email

Create User

Username	Contact	Email	
seller	seller	fullauction@coopersolutions.co.uk	Edit Delete Reset
seller1	seller1	fullauction@coopersolutions.co.uk	Edit Delete Reset

Change Password

Choose your new password (at least 8 characters):

Current Password

New Password

Confirm New Password

Change Password