

FullAuction - Quick Start Guide

Searching



General Auction Search

Selecting My Account gives you access to the following options.

My Details

If your details change at any time, update this section and click Save Changes.

My Messages

This is an important area. It displays questions asked about specific vehicles you are auctioning. You will receive an email notifying you of a question. This area allows you to reply. All questions and answers will be displayed on the individual vehicle page under Messages.

A screenshot of the 'Search Auctions' form. It features several dropdown menus: 'All Dealers', 'Any Manufacturer', 'Any Body Type', 'Any Fuel Type', 'Any Mileage', and 'Ending Soonest'. Below these is a text input field labeled 'Search Keywords...' and a black 'Search' button.

Localised Search

Follow these steps to locate cars within your local area.

1. Click the **Search Keywords** box. Type the number of miles you want to search within, e.g. '30'.
2. Click **Search**. It will only display cars listed for sale within 30 miles of your location.

Users may enter up to three keywords or phrases, separated by commas. The keyword may be all or part of a word or number. For each keyword or phrase, **FullAuction** searches for its presence within the following fields (or those already filtered by one or more of the dropdowns above the **Search Keywords** box):

- Model Description
- Body Colour
- Transmission Type
- Registration

The user may also enter VQ as one of the keywords to filter by vehicles that are *VAT Qualifying*.

Alternatively, to find a particular auction, enter the **Auction Reference Number** - such as '1127551' - instead of keyword(s).

For example:

- Entering 'blue,53,vq' will show all blue, VAT qualifying, 53 plate cars.
- Entering 'auto,118D,white' will show all white BMW 1 Series 118D automatics.
- Entering 'comf,alum' will show all aluminium silver Vauxhall Corsa Comforts.

Search by Post Town

You also have the facility to search for cars by any post town.

1. Click the **Search Keywords** box. Type the town name you require, e.g. 'Guildford'.
2. Click **Search**. It will only display cars listed for sale within this post town. This result will return cars stored in this location and may not reflect where the dealer is based.

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